

**VILLAGE OF MT. MORRIS  
DEMOLITION PERMIT APPLICATION**

Pursuant to Title 9, Chapter 8 of the Mt. Morris Village Code, no demolition may occur within the Village limits except upon the application for and approval of a demolition permit. The Village Board will review all applications for compliance, and has the authority to waive any application requirements to the extent not applicable to the subject demolition. Applicants shall be required to comply in all respects with Title 9, Chapter 8 of the Mt. Morris Village Code throughout the demolition process. Violations may result in suspension or revocation of the permit and significant fines and other penalties.

**Step 1:      Property Information.**

\_\_\_\_\_  
Address of Property Subject to Demolition \_\_\_\_\_  
PIN

\_\_\_\_\_  
Legal Description (attach exhibit if necessary)

Property Type:       One/Two Family       Multi-Family       Commercial  
                                  Mixed-Use                       Other: \_\_\_\_\_

Structure Type:       Principal                       Garage                       Storage Shed  
                                  Other: \_\_\_\_\_

**Step 2:      Contact Information.**

\_\_\_\_\_  
Applicant's Name \_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Applicant's Address \_\_\_\_\_  
Email

\_\_\_\_\_  
Owner's Name (if different from above) \_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Owner's Address (if different from above) \_\_\_\_\_  
Email

\_\_\_\_\_  
Contractor's Name \_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Contractor's Address \_\_\_\_\_  
Email

**Step 3:      Application Requirements.**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Application Fee (\$0.35/sq. ft. demolished)<br>\$ _____   | <input type="checkbox"/> Plat of Survey                        | <input type="checkbox"/> Utility Release |
| <input type="checkbox"/> Notice of Demolition<br>Copy of letter submitted to neighboring or adjoining<br>property owners advising of pending demolition work | <input type="checkbox"/> Proof of Insurance                    |  |
| <input type="checkbox"/> Well-Capping Report (if applicable)   | <input type="checkbox"/> Septic Sealing Report (if applicable) |  |
| <input type="checkbox"/> Fuel Tank Removal Permit (if applicable)  | <input type="checkbox"/> Village Inspection of Demolition Site |  |

**Step 4:      Signature of Applicant.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date – MM/DD/YYYY

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(For Use by Village)

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Permit # \_\_\_\_\_ Permit Valid for a period of 120 days from \_\_\_\_\_

\_\_\_\_\_ Copy of Title 9, Chapter 8 of Mt. Morris Village Code Provided to Applicant

\_\_\_\_\_ Copy of Completed and Approved Application Provided to Applicant